

Brigitte Inverary

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Education

Essex County College
Studied Performing Arts

Essex, New Jersey
June 2012

Work Experience

Home Depot
Sales Associate

Vauxhall, New Jersey
Apr 2019 – Present

- Assist and answer intricate questions to help customers find products throughout the store
- Complete various tasks provided by management such as restocking, organizing merchandise and inventory
- Act as a team player by helping coworkers with merchandise returns, paging, and customer service needs

Home Sense
Sales Associate

East Hanover, New Jersey
Sept 2021 - July 2022

- Helping to assist customers on frequently asked questions such as the price of an item in the store
- To help on the register when busy such as the holiday season and when needed by a manager
- Putting decor pillow sets away, filling in merchandise to specific departments in the store and helping customers to their car with purchased inventory

Internship/Volunteering

Unlock Her Potential

Remote

Research Volunteer

Apr 2023 - Present

- Researching different potential mentors for mentees of the Unlock Her Potential mentorship program
- Using the Google Sheets app to log in invaluable information of the mentors such as i.e their Instagram, LinkedIn and Twitter handle

Mutuals Agency

Remote

Volunteer

Feb 2023

- Provided valuable feedback regarding 2 potential singles
- Participated in a focus group with 20+ people to review music and suggest creative ideas for an upcoming artist
- Formulated examples in real-time during the focus group regarding digital and creative strategy

E HipHop Daily

Remote

Intern

February 2023 - March 2023

- Writing a minimum of two articles a week about B list and C list celebrities and musicians
- Sending over my work to manager for gearing to upload for EHHD website
- Looking up new and enticing entertainment articles to write up on for the music site

The 2022 International Emmy World Television Festival

Manhattan, NY

Festival Volunteer

Nov 2022

- Setting up the tables in a room for the held event by doing tasks such as placing utensils and informational cards for the guests
- Greeting and checking guests for their id/badges for the entry of the events
- Snapping photos of special guests when ask to do so and sitting in on a nominated guest panel
- Staying on standby for guests that needed assistance with certain activities

Silence The Shame

Remote

Volunteer Staff team member

July 2021 - July 2022

- Practicing using mock up Canva templates and original content such as poetry pieces for both the Silence the Shame original and teens feed
- Resizing and editing the organizations content for engagement via Instagram
- Reporting back to the program coordinator about certain tasks and developmental projects

Color of Music Collective

Remote

Remote Content Writer for COMC

July 2020 – April 2021

- Volunteer as a content writer for the Color Of Music Collective organization
- Write eye opening poetry pertaining to people of color, women, and The LGBTQ Community

Recent Poetry Blogs below:

- ○ [Black Strong Girl](#)
- ○ [A Piece From A Songwriter](#)
- ○ [OUR SOCIETY X AN ODE TO OUR FRIVOLOUS CULTURE](#)
- ○ [Black Gems](#)
- ○ [Phenomenally So](#)

Accomplishments/Song Credits : Co-wrote on the song "It Gets Better" with Wisdomania fest and other songwriters for World Mental Health Day & National Coming Out Day -May 2022

-Became an official member of For(bes) The Culture; The Black Excellence Society - April 2023

-Became a Grammy U Member- Sept 2023

Skills: Songwriter | Content creator | Adobe Spark Page | Youtuber | Canva | Video Editing | Data Entry | Copywriting | Poetry | Excel | Powerpoint