

Natalie Dankert

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Education

The University of Tulsa | Tulsa, OK
Bachelor of Science in Business Administration
Bachelor of Art

Anticipated May 2022
Marketing
Arts, Culture, and Entertainment Management

Experience

Assembly in Broken Arrow | Tulsa, OK
Production Assistant

December 2017 - Present

- Manage team of volunteers by training them in audio, visual, and lighting design.
- Sound engineer, mix on Yamaha CL5, monitor technician on MIDAS M32, broadcast engineer on AVID Protocols

ICM Partners | Los Angeles, New York City
Concerts Department Intern

July 2021 – August 2021

- Learn and speak with agency professionals from all departments including concerts, TV, film, literature, publications, branded entertainment, talent, production, podcasts, speakers, and many more.
- Assist Concerts department in tour routing, college bookings, collecting data, marketing blasts, contact sheets, and updating excel spreadsheets.
- Schedule meetings with agents, executives, and other industry professionals.

University of Tulsa Student Association | Tulsa, OK
Arts & Entertainment Executive Director

August 2018 – August 2021

- Plan the biggest spring event for the University of Tulsa.
- Lead team of directors in planning and coordinating Springfest and various events throughout the year.
- Book and promote the musical artist for Springfest.

IATSE 354 | Tulsa, OK
Tulsa Stagehand

February 2019 - Present

- Employee for the labor organization that represents technicians and craftsperson's directly associated with the backstage segment of the entertainment industry.

Starbucks | Tulsa, OK
Barista, Trainer, Partner of the Quarter

May 2019 – July 2021

- Performed exceptional customer service while living out the Starbucks mission statement.
- Taught the essential skills, standards, and culture of a Starbucks barista to new partners.

Keter Management | Los Angeles, CA
Management Intern

January 2021 – May 2021

- Assisted manager and owner, Robert Roig, on daily tasks.
- Launched the social media campaign for Soren Hanson's (of New Politics) solo project.
- Designed graphics using Adobe Photoshop, Premiere, and Illustrator for social medias and Spotify profiles.

Integrity Lighting | Tulsa, OK
Lighting Assistant

August 2020 – January 2021

- Assisted with the lighting preparation and stage design for the Miss USA pageant.
- Learned programming on GrandMA and Vista consoles.

Lorton Performing Arts Center | Tulsa, OK

August 2018 – May 2020

Stage/Lighting/Operations Crew

- Served as front of house staff, greeting patrons, tracking attendance, and present a welcoming experience while ensuring concert hall procedures are followed.

Tower Theatre | Oklahoma City, OK

December 2018

Crew for JD McPherson

- Helped set the stage for *JD McPherson's* national Christmas tour.
- Assistant to the tour manager of *JD McPherson* and to the sound engineer.

Skills

Interpersonal skills

Small and large group leadership; Organized; Motivation; Creative thinking; Collaboration; Mentoring; Mediating; Active learner; Dependability

Technical skills & Certifications

Event planning and marketing; Adobe Creative Suite; Stage Management; Videography; Microsoft Excel, Office, and Teams; AVID Pro Tools; Zoom Video Communications; Bloomberg Certification